

CENTRAL PURCHASE OFFICE
ALIGARH MUSLIM UNIVERSITY
ALIGARH-202002
TELEPHONE NO. 0571-2701327
Web site: www.amuregistrar.com

TENDER NOTICE

Sealed tenders are invited from the reputed firms/suppliers for the fully automatic chapatti maker inclusive of baking mechanism.

Each tender should be accompanied EMD 3% (Refundable) of the quoted value of items and Rs. 500/- (Non refundable) cost of the tender form through Cash Receipt issueable at the Cash Counter of Administrative Block, AMU, Aligarh or Bank D.D. in favour of the Finance Officer, AMU, Aligarh payable at Aligarh failing which the tender will not be acceptable.

Tender will be accepted up to 12.9.2012 by 1.00 PM and will be opened on the same day at 3.00 PM in the presence of the present tenders or their representatives at Central Purchase Office, A.M.U. Aligarh.

Deputy Finance Officer
Central Purchase Office
A.M.U. Aligarh

CENTRAL PURCHASE OFFICE
ALIGARH MUSLIM UNIVERSITY
ALIGARH.

TENDER FORM

1. NAME AND ADDRESS OF THE FIRM.....
.....
2. PHONE NO.....
3. TENDER FEE RS.500/- (Non Refundable) D.D. No.....dated.....
4. E.M.D. @RS.3% RS..... (Refundable) Cash Receipt/ Bank D.D. No.dated.....
5. LAST DATE FOR SUBMISSION OF TENDER. 12.09.2012 by 1.00 PM

Fully automatic chapatti maker inclusive of baking mechanism. Rs.

Any other terms & conditions, if any, may please specify clearly.

Signature & Seal of the Tenderer
Contract No.....

INSTRUCTIONS TO SUPPLIERS/TERMS & CONDITIONS

01.Tenders supported with manufacturer's price-list alongwith their literature, leaf-let etc., if any, must be properly sealed in envelop/cover and addressed to the Deputy Finance Officer, Central Purchase Office AMU, Aligarh. The envelope should be superscribed tender for the item(s).....

02.Delivery will be made within the stipulated period as mentioned in the supply order and F.O.R. destination.

03.Supply should strictly be in accordance with the Specifications given in the supply order. The articles not found according to the specification or are damaged, will not be accepted and the supplier will be liable to remove the same from the University Campus, otherwise, University will not be responsible for safe custody of it. The cost of returning of the same shall be borne by the supplier.

04. In case of failure to execute the supply within stipulated period or in case of sub-standard supply, the University will have the right to black-list such supplier.

05.Supply of goods after the stipulated period a regular sanction of extension of the period by the competent authority is necessary.

06.Any increases in the rate during the course of supply shall not be acceptable.

07.The incidental expenses such as; package, carriage, railway freight, forwarding and insurance etc. will be borne by the firm/supplier.

08.Payment shall be made against bill which should be forwarded in triplicate.

09.Guarantee/warranty period should clearly be mentioned.

10.Free service after sale should be ensured during warranty period.

11.Maximum rebate/discount to the Educational Institutions, if any may be mentioned.

12.Rates quoted should be net after allowing all discount and inclusive of all Taxes/VAT etc.

13.All disputes will be settled in Aligarh Court only.

14.The tenders will be accepted from only those suppliers who have valid TIN/S.T. numbers and the copy of the same may also be submitted with the tenders.

15.Tender should be accompanied by EMD 3% (Refundable) of the quoted value of the items and Rs. 500/- (non-refundable) cost of the tender form through Bank

D.D./Cash receipt issueable at the Cash Counter of Administrative Block, AMU, Aligarh in favour of Finance Officer AMU, Aligarh. DOCUMENTS UNACCOMPANIED BY THE EARNEST MONEY/COST OF TENDER FORM SHALL BE OUTRIGHTLY REJECTED.

16.Tender must reach in the office of the Deputy Finance Officer, Central Purchase Office AMU, Aligarh PIN 202002 on or before 12.09.2012 by 1.00 p.m.

17.Tenders shall be opened at 3.00p.m. on the same day i.e. on 12.09.2012 in the office of the Deputy Finance Officer, Central Purchase Office AMU, Aligarh., in the presence of the present tenderers/representatives of the firms.

18.The University reserves the right to accept or reject all or any of the tender(s) without assigning any reason thereof.

19. PREFERNCE WILL BE GIVEN TO THE COMPANIES APPLYING DEIRECTLY.

Deputy Finance Officer
Central Purchase Office
A.M.U, Aligarh